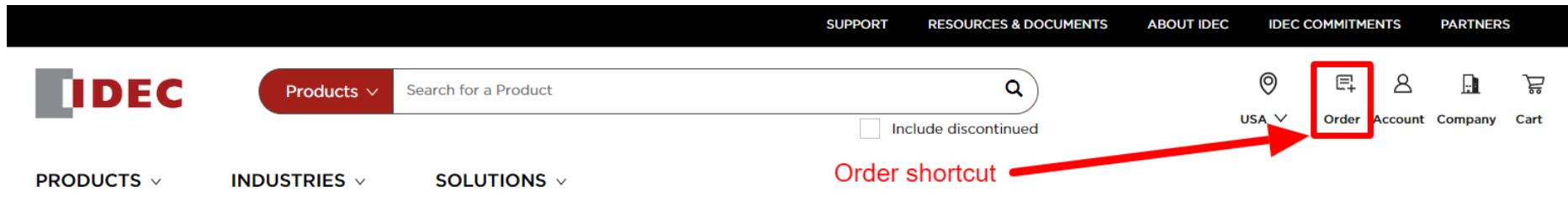




How to Create an Order

Create Order :

- Top right navigation menu > “Order”



HOME > QUICK ORDER

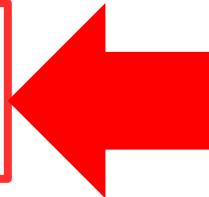
Create Order

IMPORT CSV  EXPORT CSV 

* Availability date provided is not guaranteed. If urgent please check with IDEC customer service to confirm the availability date.

Part Name or Number

ADD



Create Order : PO & Address

■ Accurate Data

Create Order

■ PO No.

- Required field

■ Address

pre-populated

- Only approved addresses

■ Full or Partial shipments

PO No.

Delivery Location

100 N TUCSON BLVD, TUCSON, AZ, 85716

Shipment Method

UPS

Shipping Account Number

[IMPORT](#)

[EXPORT CSV](#)



22mm Touchless SW Black

Part No.: CW1H-DM1NGR-C

Hinban: -

[SP Code](#)

[Requested Delivery](#)

Ship set

No

Price:

\$27.439999999999998

Qty:

1

AVAILABILITY:

[Check availability](#)

■ Your Choice

■ Choose Shipping Method

- Required field

■ Shipping Account Number OPTIONAL

- This is your shipping number you want to use
- Not saved

Create Order

PO No.

Delivery Location

100 N TUCSON BLVD, TUCSON, AZ, 85716

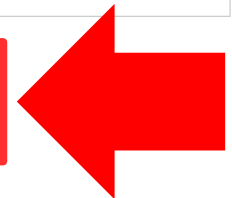


Shipment Method

UPS Ground-UPS



Shipping Account Number



[IMPORT CSV](#) 

[EXPORT CSV](#) 



22mm Touchless SW Black

Part No.: CW1H-DM1NGR-C
Hinban: -

[SP Code](#) 

[Requested Delivery](#) 

Ship set

NO



Price:

\$27.439999999999998

Qty:

1

[AVAIL
Check](#)

Create Order : Import & Export

■ Faster order entry

■ Import your orders

- When you have multiple individual items to order
- No need to add each SKU 1 at a time
- Save time

■ Export your order

- When you need to update lots of items at a time

■ SKU + Enter

- Validates data

Create Order

PO No.

Delivery Location

100 N TUCSON BLVD, TUCSON, AZ, 85716



Shipment Method

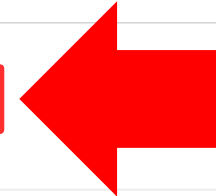
UPS Ground-UPS



Shipping Account Number

[IMPORT CSV](#) 

[EXPORT CSV](#) 



22mm Touchless SW Black

Part No.: CW1H-DM1NGR-C
Hinban: -

[SP Code](#) 

[Requested Delivery](#) 

Ship set

No



Price:

\$27.439999999999998

Qty:

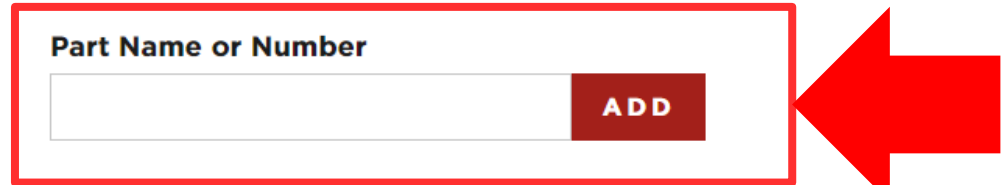
1

[AVAIL Check](#)

- **Faster order entry**
- Directly IMPORT multiple line items to reduce the need to manually re-enter data.
Increased data accuracy and eliminate errors.
- Use Case
 1. User create a cart of items
 2. EXPORT as CSV file
 3. Mass EDIT specific data attributes in excel as needed
 4. IMPORT CSV file
 5. Confirm and Place Order



- Quick order entry
- SKU + Enter
- Validates data
- Can be a partial part number



Part Name or Number

ADD

Create Order : Add Additional Parts

- Search can be a partial part number
- Add to Cart to add item to Quick Order

Part Name or Number



Part No. : FC6A-C40RICEJ
Series name : FC6A
MicroSmart PLC

Description : 40IO J1939 CPU 24VDC Relay
Price : \$777.71

< 1 2 3 4 5 >

1



Part No. : FC6A-C40RIDE
Series name : FC6A
MicroSmart PLC

Description : 40IO CPU 12VDC Relay
Price : \$658.06

1



Part No. : FC6A-C40RIDEJ
Series name : FC6A
MicroSmart PLC

Description : 40IO J1939 CPU 12VDC Relay
Price : \$777.71

1



Part No. : FC6A-C40PIDEJ
Series name : FC6A
MicroSmart PLC

Description : 40IO J1939 CPU 12VDC Source
Price : \$777.71

1

■ Summary Options

■ Place Order

— \$\$

■ Save Cart

— Wishlist

■ Share

— Via email

■ Export

— .pdf file

Summary

Subtotal	\$262.76
Est. Shipping Costs	-
Est. Tax	-
Order Total	\$262.76

PLACE ORDER

— or —

SAVE CART

Share 

Export 

■ Power User Tips

- The “Order” option is a quick shortcut to start placing an order when you ALREADY know the SKU you want to purchase
 - Order > Add SKU
- The Cart is used when you DON'T know the SKU you want to purchase and SEARCH for the product and find the product detail page and then ADD item to the cart
 - Search > Series Page > Product Page > Cart
or
 - Main Navigation > Category > Series > Product Page > Cart



Order



Cart